



Rental Application

FOR YOUR APPLICATION TO BE CONSIDERED, PLEASE COMPLETE ALL SECTIONS IN THE APPLICATION AND INCLUDE THE FOLLOWING:

Complete an application – Each occupant Age 18 years or older who will be residing in the property must complete a separate application.

Employment Documentation – Gross (pre-tax) monthly verifiable income of combined applicants must be at least 3 times the rent of the property. Unverifiable income will NOT be considered.

- **If employed** – copy of 2 most recent pay stubs or 1 pay stub shows year-to-date (YTD) income.
- **If self-employed** – copy of most recent year signed tax return and 3 recent bank statements.
- **New Employment** – copy of official offer letter on company letter head, signed by all parties.

Identification – Government issued photo ID must be provided by the time the lease agreement is signed.

\$25.00 Application fee – Each applicant must submit a non-refundable application fee of \$25.00. Application fees may be paid by cash, money order, cashier's check or personal check (payable to AGH management Corp.).

Applicant screening process – As part of your application, a credit report will be obtained, your income will be verified, and your rental history will be evaluated. Please note: any credit reports will not be accepted from applicant.

Submit an Application – Application may be submitted through email, mail or in person to our office. The first fully complete application received for a property will be considered “first in line” to be processed, whether the submission was electronically or in person.

MOVE-IN PROLICIES:

Lease Documents: Lease Documents MUST be signed within 48 hours of application approval.

Documents may be signed via DocuSign or in our office during business hours of 10 a.m. until 6 p.m. Monday through Friday.

Move-in funds – First month rent and security deposit are required to be paid before keys are provided.



RENTAL APPLICATION

One person per application, each person age 18 years or older must complete an application. \$25 Application Fee for each applicant.

Application to rent the property at _____ Move-in date: _____ Lease Term: _____

Your Personal Information

Your name: _____ Social security number: _____-_____-_____
Phone number: (____) _____ Date of Birth: ____/____/____ Driver license # _____ State: _____
Month Day Year

Other Occupants Information (under 18 years old)

Name: _____ Age: _____ Name: _____ Age: _____
Name: _____ Age: _____ Name: _____ Age: _____

Vehicle

Make: _____ Model: _____ Color: _____ License Plate Number: _____ State: _____

Pet

Animal Type: _____ Breed: _____ Weight: ____ Vaccinated Yes No License No.: _____ City of License: _____
Animal Type: _____ Breed: _____ Weight: ____ Vaccinated Yes No License No.: _____ City of License: _____

Current Address

Address: _____ City: _____ State: _____ Zip: _____

Is your current property Rent Own If rent, landlord's name: _____ Landlord's phone: (____) _____

Reason For Leaving: _____

Current Employment

Name of Current Employer: _____ Position Title: _____

Address: _____ Hire date: ____/____/____

Employer Name: _____ Phone Number: (____) _____ Monthly Salary (Net): \$ _____ Full Time Part Time

Your Personal History

Have you ever...

been asked to move out or evicted? Yes No
been sued for nonpayment of rent? Yes No
broken a rental agreement or lease? Yes No

been sued for damage to a rental property? Yes No
declared bankruptcy? Yes No
been convicted of felony? Yes No

If yes to any of the question, Explain? _____

I hereby state and represent that the information in this application is complete and accurate. I understand and agree that this is an application to rent only and does not guarantee that I will be offered the Premises; AGH Realty Group, Corp. may accept more than one application for the Premises and, using their sole discretion, will select the best qualified applicant, and I will provide a copy of my driver's license upon request.

I hereby authorize AGH Realty Group, Corp. to verify the information on the application, and obtain information about me, which may include, but not be limited to, credit report, criminal background checks, reports on unlawful detainers, bad checks, fraud warnings, employment and tenant history. Applicant further authorizes AGH Realty Group, Corp. to disclose information to prior or subsequent owners and/or agents.

I understand my application will not be processed if the application is not fully completed, or screening fee is missing.

Signature: _____ Date: ____/____/____

